



BUSINESS PROGRAM INFORMATION

MC12559 (10/28/09)

It is the goal of the Santa Clara Valley Water District (District) to increase the use of small and local businesses in awarding and subcontracting its consultant and procurement contract awards. The District encourages all individuals interested in submitting proposals for this project to conduct an extensive outreach program. This will allow small and local business firms the opportunity to participate in the work that will be provided by this contract.

The District encourages small business and micro-business as defined by Section 14836-37 of the CA Government Code to apply. Consistent with the District's small business outreach program, 5 percent of selection rating points will be awarded to Small Business prime consultants certified by the California Department of General Services uniform certification program. Partial credit can be earned by including small businesses as part of your project team. Credit is awarded at 3 percent for at least 30 percent SBE participation, 4 percent for at least 40 percent SBE participation, and 5 percent for at least 50 percent SBE participation. As part of your proposal, please indicate the small businesses you propose to include on your team and the approximate percent of work value in dollars you anticipate they will be providing to your firm.

The District is an equal opportunity employer and requires its contractors to have and adhere to a policy of equal opportunity and non-discrimination. In the performance of the Contract, the Consultant will comply with all applicable federal, state, local laws and regulations, and will not discriminate against any sub-consultant, employee, or applicant for employment, in the recruitment, selection for training including apprenticeship, hiring, employment, utilization, promotion, layoff rates of pay, or other forms of compensation, or against any other person, on the basis of race, color, religion, ancestry, gender, national origin, age (over 40), marital status, medical condition (including cancer), pregnancy, parental status, the exercise of family care leave rights, political affiliation, sexual orientation, gender identity, special disabled veteran status, Vietnam Era veteran and all other Veteran status, or because of a physical or mental disability (including HIV and AIDS). The Consultant's policy must conform with applicable state and federal guidelines including the Federal Equal Opportunity Clause, "Section 60-1.4 of Title 41, Part 60 of the Code of Federal Regulations," Title VII of the Civil Rights Act of 1964 as amended; the American's with Disabilities Act of 1990; the Rehabilitation Act of 1973 (Sections 503 and 504); California Fair Employment and Housing Act (Government Code Section 12900 et seq.); California Labor Code Sections 1101 and 1102.

Quality and Environmental Policy

The District maintains a quality and environmental management system to help meet the Ends and Executive Limitations governance policies established by the Board of Directors; meet customer requirements; provide for active, uniform, and systematic deployment of key processes to implement its "getting cleaner...together" vision; and to establish a culture of continual improvement to implement its "getting leaner" vision. The District also strives for a net positive impact on the environment to implement its "getting greener" vision and complies with legal and other requirements related to its environmental processes.

Quality, environmental stewardship, and organizational excellence are the responsibility of each individual in the organization. District leadership supports quality by providing appropriate resources, transparent processes, a supportive work environment, and development opportunities for its workforce. Each individual is expected to fully engage in deploying the mission and use resources in a manner that maximizes effectiveness and contributes to environmental stewardship.